



ONE LIGHT CHARITY FOUNDATION – GRANT APPLICATION FORM

A. Organisation Information

Name of Organisation	
ABN:	
Contact Person:	Phone
Position Title:	Mobile
Email:	Fax:
Postal Address:	
State:	Postcode:
Website:	
Closest Bartercard Franchise:	
Web link to latest financial report:	
Is your organisation an Australian Registered Charity? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does your organisation have Deductible Gift Recipient Status? <input type="checkbox"/> Yes <input type="checkbox"/> No

B. Project Details

Project Title:
What does your organisation do?
What is the grant for?
Eligibility
How will the success of the project be evaluated?
How will the project be managed?

Funds Requested (Trade Dollars)	
Total Project Budget	
Expected Start Date:	Expected Completion Date:

C. Checklist of Required Documents

Please tick to indicate that the following documents have been attached to this application.

- Detailed project/program budget
- Certificate of incorporation of organisation
- Certificate of endorsement as a deductible Gift Recipient (check www.abr.business.gov.au for printout)
- Certificate of endorsement as a Registered Australian Charity (check www.acnc.gov.au for printout)
- Most recent Annual report link provided or hard copy, including audited financials, unless a new initiative
- List of the organisation's Board members/management committee or the proposer's supporting authority
- Detailed spending plan for the Grant prepared in conjunction with your local Bartercard franchise representative

D. Required Signature

We agree that the information provided herewith is correct to the best of our knowledge and agree that should this grant application be successful that the One Light Charity Foundation's contribution to the program can be published wherever and whenever considered appropriate.

Project/Program Administrator/Proposer

Board Chairperson/Authorised Representative

Name: (Please print)	Name: (Please print)
Position:	Position:
Signature:	Signature:
Date:	Date:

Submit **one copy** of the proposal and attachments. Use only paper clips. **(Please do not enclose booklets or folders)**. Mail your application complete with authorising signatures and relevant attachments to:

The General Manager
 One Light Charity Foundation Limited
 PO Box 1904, Southport, QLD 4215
 Phone: (07) 5561 9014 Fax (07) 5591 4004
 Email: info@onelightfoundation.com

Ensure checklist of attached documents has been completed.